

Ashburnham Municipal Light Board
Conference Room 24 Williams Rd.
Ashburnham, MA 01430

Meeting Minutes
April 13, 2016

Commissioners: Richard Ahlin, Chairman
Mark Carlisle, Vice Chairman
Sarah Davis, Clerk

AMLP Manager: Michael Rivers

Others in attendance: Anne Olivari, Jane Dancause and Jeffrey Schrecke.

Meeting was called to order by Carlisle at 6:32 pm with a roll call vote. Ahlin absent, Carlisle aye and Davis aye. Carlisle announced all meetings are subject to video and audio recording.

Carlisle motioned for the agenda to be accepted with revisions. Davis seconded. The vote was unanimous.

Manager's report and updates:

Solar array on Murray Rd. was down for a day and half due to a Verizon issue. All is ok. Production is down due to cloudy weather. April is the month where our generation is most likely to exceed our desired output.

Manager expenses were presented. Expenses will be down as Rivers has a company credit card which will be used, receipts along with statements will be submitted in the future. Davis motioned to approve expenses for \$795.84. Carlisle seconded. Vote was unanimous.

Energy efficiency program seminar has sparked interest. There was some fine tuning of the Bresnahan center application.

Manager's truck has been repaired from the tree falling on it. The total cost was over twelve thousand dollars was paid minus the deductible.

A customer who had stolen power case went to court was plead down to probation with charges to be paid back to AMLP within the year. Payments will be paid to court and forwarded to AMLP.

State net metering bill lifted the cap to 9% but this doesn't apply to Municipals. Cap could be reached within the year.

Upcoming events noted were Rivers will be attending APPA meeting in Texas on May 1 for the week, Neppa E & O conference in June for a day. Smart grid summit in

Florida the end of June for Sunday thru Wednesday. Airfare and hotel to be paid by conference, Rivers checked to make sure this wasn't a conflict.

Warrant will be out for signatures next weekend.

Rivers mentioned the Shrewsbury contractor training program was attended by roughly a dozen contractors.

Rivers stated he received updated estimated from seal coating contractors. The job is scheduled for April 30th and will be in the area of \$3500.00

Rivers discussed the AMLP sign out on the street, he wants to move to our side of the road and upgrade the sign, possibly wood, pvc, solar lit. There was a suggestion to check with Monty Tech to see if that was a project they would consider.

Old invoice from 2014 to Roy Bros. oil was discovers to be unpaid. This will be on next warrant.

Write offs were presented. Board decided to have a policy on write offs going forward. A motion was made by Davis to have Office Administrator and Manager write off up to and including one hundred dollars without Board notice. Carlisle seconded. Davis aye, Carlisle aye.

Rivers stated the landscaping around the property is next project.

Health insurance contract is being reviewed by the Town, there is a committee that has been formed to look at the best options that are available. This is the only time the Town has been able to make a decision on a plan that may not be exactly the same option the school is taking. Olivari and Schrecke attended the meeting earlier this week. The plan would require the approval of the Selectman.

Rivers informed the Board our meter reader is cleared for work from an ankle injury but at this time has decided to take a leave. Donald Bisbee a former lineman was offered the temporary position and has agreed to try it. He will also do terminations for non-payment.

Williams Road land purchase: The title search has raised some questions regarding the boundary lines. Whitman and Bingham will be doing the survey. The land purchase will be a Town warrant article on May 3, 2016.

Intersection of Route 101 and Williams Rd. has four proposals. Rivers will review with Bruce Brackett. Our estimated cost incurred will be fifteen thousand dollars.

Rivers stated the inventory should be done by April 15, 2016 for the accountants.

Discussion moved to the PILOT program. This is a payment made to the Town for services rendered and payment in lieu of taxes. There has never been a formal agreement as to how the amount was determined. Davis made a motion to donate to the Town the amount of 68058.72. the motion was seconded by Carlisle. Vote was Davis aye, Carlisle aye.

Rivers discussed the accountants had a question as to his vacation accrual. There was some discussion and accountants will be asked if it needs to be footnotes.

Minutes of February 23, 2016 were presented. Davis made a motion to approve as written, Carlisle seconded. The vote was unanimous.

Next Board meeting is tentatively set for April 27, 2016. Rivers stated he was a week and a half late in getting paperwork to the accountants so he was going to check if they were able to complete and present at the meeting. Rivers is to check with MMWEC and see if they were available to attend May 11, 2016 Board meeting.

The Ashburnham Lions club has taken over the Downtown day renaming it Community Day. It will be the last Saturday in June. Ashburnham Light is going to donate the tent.

Meeting adjourned at 7:30 pm Motion was made by Carlisle and seconded by Davis. The vote was unanimous.

Signed

Sarah Davis, Clerk